

CAAHESM NEWS NEWS NEWS NEWS

Consortium for the Advancement of Adult Higher Education

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<http://www.caahe.org>

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From the Chair

**By Jan Jones
Shorter College**

It was a pleasure to attend the annual Institutional Representatives meeting in January 2003 in sunny—and warm—Scottsdale (see related article on page 4). The folks at IPD are always so hospitable, and visiting Phoenix in the winter is always a treat! Perhaps, though, the best part was being able to meet other consortium members who share the same missions as well as problems. So much learning can take place by sharing best practices and discussing common issues. So, if you missed it, I encourage you to make the meeting in 2004.

Several of you have sent in your registrations for the Atlanta conference in June and we're hoping to hear from more of you soon. We think we've developed a great agenda with exciting keynote speakers and useful workshops. And, you won't want to miss the visit to Stone Mountain on Wednesday evening. The IPD folks have promised us an entertaining evening. You'll have the opportunity to enjoy some Southern fried chicken, visit the park attractions, including a new "4-D" theater (have fun speculating on the fourth dimension), and enjoy a breathtaking laser light show to top off the evening. I promise it will be unlike anything you've ever experienced before!

I look forward to seeing you in June.

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Meetings and Conferences

April Financial Aid and Student Services Conferences

The annual IPD/CAAHE Financial Aid and Student Services conferences are just days away!

This year's Financial Aid Conference will be April 7–8, 2003, in Phoenix, AZ.

This year's Student Services Conference—“Work Smarter, Not Harder”—will be held April 10–11, 2003, at Southern Wesleyan University in Charleston, SC.

These conferences provide current training, best practices, and networking opportunities that participants can put to immediate use.

2003 Annual CAAHE Conference: Leading Through Change

The 13th annual CAAHE Conference is set for June 11–June 13, 2003. The full conference agenda and registration form may be found at the end of this newsletter. (Watch for it at <http://www.caahe.org> in the coming weeks).

This is CAAHE's major annual conference, and it draws about 150 participants from 22 member institutions.

The conference will kick off Wednesday night with a dinner and spectacular laser light show against the amazing backdrop of Stone Mountain, compliments of the Institute for Professional Development.

Please take a minute to register today—you don't want to miss any of this outstanding conference!

Location: Atlanta, GA
Where: JW Marriott Hotel Lenox, 3300 Lenox Road NE, Atlanta, GA 30326, (866) 833-9330. The room rate is \$159.00 per night, plus taxes.



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Welcome to Saint Gregory's University

CAAHE has a new member: Saint Gregory's University in Shawnee, OK! The venture will begin with operations in Tulsa, OK, with plans to expand into Oklahoma City. The adult program will initially offer associate's and bachelor's degrees in Business and Management Information Systems. Planning is underway to add master's level programs in the near future.

IPD thanks all those who worked hard to bring this partnership to fruition, including Butch Jones, IPD Corporate Vice President for Contract and Business Development; Sue Salter, IPD Corporate Vice President for Academic and Institutional Services; Kristen Vedder, IPD Director of Student Financial Services; Rebecca Henriksen, IPD National Vice President of Enrollment; Angella Oliver, IPD Executive Vice President; Rod Bernat, IPD Chief Financial Officer; Jerry Dervin, IPD Director of Corporate Reporting; Deanna Boe, IPD Director of Student Services; and Col. Jim Nichols, IPD Director of Military Programs. IPD also thanks Jeff Driskill, IPD Contract Manager, who assisted in coordinating a site visit for the Saint Gregory's administrators to the School for Graduate and Professional Studies at Baker University in Overland Park, KS.



This partnership was made possible through the wonderful leadership of Keith Hackett, Provost; as well as Dr. Mayda Shorney, Business Chair; Pamela Hannay, Vice President for Fiscal Affairs; Father Charles Buckley, Vice President for Academic Affairs; and Father Lawrence Stasyszen, President. Saint Gregory's is praised as "The Catholic University of the 21st Century," which Father Lawrence explains to mean "Building upon our 125-year tradition as Oklahoma's oldest institution of higher education, Saint Gregory's has built a new university for the difficult world of change and complexity that students enter upon graduation."

CAAHE wishes Saint Gregory's every success and extends its offer to help in any way!

Institutional Reps Share Best Practices

The CAAHE Institutional Representatives met in Scottsdale, AZ, on January 31 and February 1, 2003. A total of 15 reps were present for the day and a half of sharing best practices, attending to CAAHE business, and hearing informational updates in various content areas.

This year's session focused primarily on the organization and structure of the adult program within the traditional campus environment. Prior to the session, packets were prepared that described the organizational structure of each adult program along with updated annual data on enrollments, staffing, and programs. This information served as a basis for questions and answers from those in attendance.

A panel discussion titled "Adult Program Organizational Structure" was very helpful to all participants. Special thanks to Dr. Don Clardy of Baker University, Dr. Tom Griffin of Indiana Wesleyan University, Dr. Jan Jones of Shorter College, and Dr. Peggy Wright of Averett University for serving on this panel.

The IRs also heard a "12 Hour Rule Update and Discussion" led by Bob Collins, Vice President of Student Financial Aid with the Apollo Group. Dr. Ron King, IPD President, provided an IPD update and also entertained questions from the group, and Angella Oliver, IPD Executive Vice President, spoke with the group about IPD's new marketing and enrollment initiatives.

The time spent in Scottsdale was both productive and enjoyable. Many thanks to Jan Jones, Chair of CAAHE, for facilitating the Institutional Representatives' meeting. We covered a lot of ground in a short period of time!

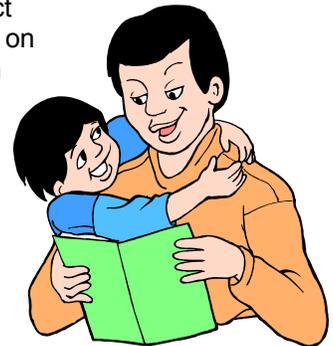
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Indiana Wesleyan University Expands into Cleveland

Indiana Wesleyan University–Cleveland launched its first class in January 2003. Sixteen eager students gathered for an Associate of Business core group. An MBA group was launched in February 2003, with other degree programs in the works. Meanwhile, construction on a \$5.6 million building has commenced on 3 acres on Cleveland's booming south side. Completion of this 40,000-square-foot building is expected this summer. The enrollment in Cleveland is projected to reach more than 200 by the end of the year.

Cornerstone Adjunct Faculty Member Writes Book on Parenting

Erin Conroy, a Cornerstone University Adult and Continuing Education adjunct faculty member from the Kalamazoo, MI, area, recently had a book published on parenting. Erin's book, *Twenty Secrets to Success with Your Child*, has been published by TBA Communications and may be ordered on the Parenting With Success Web site at <http://www.parentingwithsuccess.com>.



Please check out this site and sign up for the free monthly newsletter. The information in this book and newsletter is invaluable and could be helpful for students who are working parents. Applying just one of the principles or "secrets" can reduce the frustration level that people often feel when dealing with a recurring issue when parenting or grandparenting. As a parent of 12 children and an educator for 25 years, Erin has seen every one of these 20 secrets work in children of all ages, temperaments, and personalities. And now, for the first time, they're available for other parents to use every day.

Baker University Reorganizes SPGS

Baker University has made some changes in the School of Professional and Graduate Studies (SPGS). Carol Cobb joined SPGS as Director of Instruction with responsibility for faculty selection, development, and assessment. Carol recently retired from the Ewing Marion Kauffman Foundation after serving for 13 years in a management leadership position for organizational development training.

Jan Asnicar joined Baker University in January 2003 as the SPGS Associate Dean after serving at IPD for more than 12 years. Jan's experience and expertise, as well as demonstrated commitment to academic integrity, will be assets in this new role working with both the graduate liberal arts and education programs and the business programs in areas related to enrollment growth, internal processes, and new initiatives.

Pete Stobie was recently named Assistant Dean of Administration and Director of Education Resources and Technology with responsibility for operations, budget, student textbook and laptop computer procurement, and advancement of technology in the classroom and office. Pete recently served as the interim director of instruction and has served as a part-time faculty member for more than 7 years.

Royce Ann Collins was recently named Assistant Academic Dean. In addition to responsibilities for academic records and prior learning assessment, Royce Ann will have additional responsibilities related to electives, concentrations, new academic programs, and accreditation activities.

Gary Heisserer was recently named Director of Assessment and Curriculum with responsibility for advancing institutional outcomes assessment, building and maintaining cooperative relationships with SPGS faculty to promote excellence in assessment, and overseeing curriculum creation and revision.

Commission Affirms Cornerstone's Plans to Expand Program Offerings at Multiple Sites

On February 17, 2003, Cornerstone University received a letter from the Higher Learning Commission, a part of the North Central Association. This letter affirmed the recommendations of the Comprehensive Visit Team and granted Cornerstone University continuing accreditation for the next ten years.

One of the elements included in this accreditation was permission to offer the Master of Science in Management degree at the Kalamazoo, MI; Troy, MI; and Detroit sites. This will permit the Adult and Continuing Education (ACE) Division of Cornerstone University to expand its program offerings in these sites and meet a growing need for graduate level programs with a distinctively Christian emphasis.

On-Site or Online—What's the Difference?



Enrollment in online programs has doubled in the past year at Indiana Wesleyan University. Currently, the University has more than 600 students in online business and education programs. Because the online curriculum closely duplicates the on-site curriculum, the University is in an excellent position to compare the outcomes of the two delivery systems.

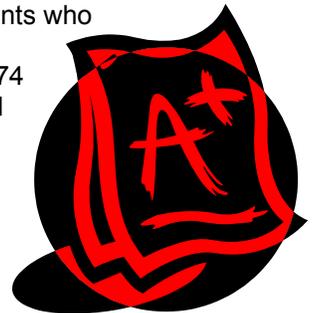
The University has recently implemented the same pre- and post-testing in online programs that are done in the on-site programs. It also collects and analyzes student papers from online and on-site programs. Early results indicate that outcomes are comparable online and on-site.

Medaille College Launches New Master's Program

Medaille College announces it will offer a master's degree in Organizational Leadership. The New York State Education Department recently approved the degree program. Medaille College hopes to start its first cohort this month.

Principal Licensure Program Boasts Perfect Pass Rate

The Indiana Wesleyan University Principal Licensure Program, a post-master's degree principal preparation program, announces a 100% pass rate among the 16 current students who recently took the School Leaders Licensure Assessment (SLLA). The passing score for the state of Indiana is 158. The Indiana Wesleyan average score is 174 with a high score of 187. The SLLA written exam, developed by the Educational Testing Service, reflects best practice in school leadership and is highly correlated with the six standards of the Interstate School Leaders Licensure Consortium. Dr. Larry Lindsay, founder and author of Indiana Wesleyan's program, cites the curriculum's theory-to-practice emphasis, the school-based team learning focus, a special training seminar on the SLLA provided by the University, and the yearlong practice and reflection internship as the factors contributing to this success.



Baker University Program Emphasizes Technology

Baker University School of Professional and Graduate Studies (SPGS) is offering a new degree program: the Bachelor of Business Information Systems (BBIS). The program should be of particular interest to students and employers who have a need for a business degree with an emphasis in applied technology. The degree includes optional emphasis areas that allow specialization within the information systems discipline. Program emphasis areas include: a) database design, b) programming, c) networking, d) Internet Web design, and e) Internet Web administrator. SPGS has partnered with a progressive provider of technology courses that specializes in information technology consulting, training, and support. The program consists of 15 courses: 12 taught by SPGS faculty, and three taught by faculty from the technology provider. The first group is expected to begin later this spring.

Indiana Wesleyan Launches MS Management Online

The latest online offering at Indiana Wesleyan University has received a tremendous response. The Master of Science in Management Online program began in January 2003 with 23 students in two core groups. This exceeded the expectations of launching one group in January. It appears this program will be very successful in meeting the needs of a highly motivated professional workforce.

FlexModuleSM an Example of 'High Tech, High Touch'

As more CAAHE member institutions look for ways to meet the demand for online delivery systems, IPD and CAAHE member institutions put together a task force to develop a format that would support these various delivery methods: the FlexModuleSM. Six member institutions have adopted the FlexModuleSM completely, two are in the process of converting to the FlexModuleSM, and others are exploring the possibilities.



As its name implies, the FlexModuleSM is designed to be adaptive to various delivery modalities including on-ground, online, blended, and independent study learning. This adaptive quality allows the same module written for a traditional, on-ground course to be used for an online course as well. It is an example of a "high-tech, high-touch" program; it allows an institution to develop an online program that can easily be adapted and updated regularly to meet the students' needs.

What does this mean for CAAHE member institutions?

- The FlexModuleSM ensures a standard look and feel for the students. However, it allows the schools to use their own terminology within the module.
- Faculty notes, such as instruction tips, faculty reference material, or other current information can be added to the faculty section of the module. Specifically, successful class activities, which only go in the faculty version, can be updated continuously. This allows the information to be more relevant and timely.
- The standardized nature of the FlexModuleSM allows IPD Editors to return the modules to the institution more quickly, decreasing turnaround time from 3 weeks to 2 weeks.
- The standardized format also enhances the Editors' abilities to add the modules to the member institutions' course management systems, such as Blackboard and eCollege. The Arial font used in the FlexModuleSM is easier to read online than serif fonts, such as Times New Roman.

As institutions move into electronic delivery for their courses and as faculty members and students use course management systems in their classes, adopting the FlexModuleSM would be an evolutionary step toward blended delivery or completely online courses. If you would like more information on the FlexModule, please contact Dr. Deborah Hamilton at (480) 557-1232 or deborah.hamilton@apollogrp.edu.

'One-Stop Shopping' with IPD's Academic Affairs Team

In order to streamline the curriculum process, IPD has changed the internal process to make things much easier for CAAHE member institutions. With the editors now managing the contract process, curriculum coordinators can go to one person for all their curriculum needs, whether with a Request for Contract or for a text change!

To manage the contract process efficiently, IPD cannot accept a Request for Contract (RFC) more than 4 months before the course due date. Any contract that is 4 months past the consultant's deadline will be canceled—after notifying the curriculum coordinator—or the deadlines will be renegotiated. Contracts will be canceled automatically after 1 year.

The editors are also providing more reporting than ever before. Monthly reports for each school detailing the pending modules and the released modules go out at the end of every month to the curriculum coordinator and the contract manager at each school, as well as to IPD's Regional Vice Presidents and Executive Management.

Meet the Team

The Editors:

Carrie Powell is the supervising editor for the Academic Affairs staff. In addition to supervising the editors, she also handles the modules and contracts for Albertus Magnus College, Benedictine University, Ohio Dominican University, Shorter College, and William Penn University. Carrie also edits and coordinates the CAAHE News.



The senior editor on the staff, Donna Taylor handles the training and development of the editorial staff. She also manages the modules and contracts for Averett University, Baker University, Cardinal Stritch University, Montreat College, and Thomas More College.

Katie Anderson tracks all of the curriculum contracts, in addition to processing payment for the writers. She manages the modules and contracts for Southern Wesleyan University and also serves as a backup for the other editors.

The editor for Aquinas College, Cornerstone University, Gwynedd-Mercy College, Hope International University, and Olivet Nazarene University, Adrienna Frazer also edits the Student Services, President to President, and Academic Affairs newsletters.

The newest addition to IPD's Academic Affairs department, Carrie Luikens handles the modules and contracts for Belhaven College, Centenary College, Medaille College, and Wesley College. She also edits the Recruiting Resource and Hot Topics newsletters, in addition to editing the "News" updates for IPD's Web site at <http://www.ipd.org/news.htm>.

Curriculum Project Manager:

In addition to instructional design, Dana Souser also serves as IPD's online Docent administrator, which includes the IPD MBATutor program, English and math proficiency courses, and all online workshops. She is also instrumental to developing internal and external training.

Web Content Administrator:

In a newly developed role, Craig Heimburger is responsible for all IPD Web services, including database development and design. He is also responsible for the design and updating of the IPD and CAAHE Web sites.

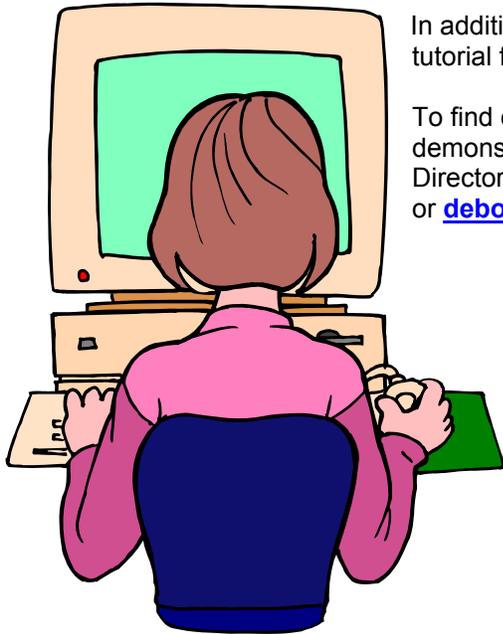
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Ohio Dominican University and Shorter College Testing MBATutorSM

The MBATutorSM, an online assessment/tutorial tool, is ready for students. Currently, Ohio Dominican University and Shorter College are testing this tool.

Through MBATutorSM, students can use the tutorial functions to help them refresh their core quantitative skills, and CAAHE member institutions can use it to assess the students' knowledge levels.

The MBATutorSM contains four content areas—Statistics, Accounting, Economics, and Finance—and is designed to provide Master of Business Administration (MBA) students with the foundation of knowledge typically acquired in undergraduate studies. The content areas are bundled together; the students pay for all four content areas at the same time; and they have access to the information for the duration of their program. The MBATutorSM contains pre- and post-chapter tests, self-contained and self-paced content in an online learning environment, comprehensive final examinations for each subject, and academic reporting/monitoring features for the institutions.



In addition, IPD has completed the development of an English tutorial for beginning undergraduate students.

To find out how to use the MBATutorSM with students or for a demonstration, please contact Dr. Deborah Hamilton, IPD Director of Academic and Institutional Services, at (480) 557-1232 or deborah.hamilton@apollogrp.edu.

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Demise of the 12-Hour Rule

The Department of Education (ED) has published a series of final regulations for the 2003–2004 financial aid year that will impact all CAAHE member institutions. The change with the biggest impact is the demise of the 12-Hour Rule. The elimination of this rule allows institutions to shorten the financial aid academic year from 24 credits and 45 weeks to a minimum of 24 credits and 30 weeks. In conjunction with the reduction, a midpoint check of instructional weeks must be completed when scheduling the disbursement of the second half of funds.



Though the regulations are required to be in place by the new aid year (July 1, 2003), the department is allowing schools to implement early at the school's discretion. However, certain conditions must be met in order to implement these provisions early. The provisions adopted must be fully implemented across the institution (i.e., an institution cannot eliminate study group logs without adopting the midpoint definition). In addition, IPD suggests that institutions conform to the new midpoint rule at the same time that institutions adopt new academic year definitions and/or study group attendance-tracking changes.

Prior to implementing any changes to the programs, IPD encourages each institution to review its academic programs and corresponding academic-year lengths to ensure the following considerations are incorporated:

- Are there any accrediting agency rules or requirements that necessitate continued use of the study group logs?
- Are there any state-specific requirements that necessitate continued use of the study group logs?
- Are there any requirements, by any agency, that require continued monitoring/faculty oversight of the study groups?

Policies and procedures must also be revised and documented prior to implementation.

Revisions will be necessary in the following financial aid policy areas:

- Academic year definition
- Packaging philosophy
- Payment periods for loans
- Payment periods for Pell Grants
- Program approvals (based on the minimum credits and weeks, not hours of instruction)
- Midpoint eligibility for Pell Grants
- Academic year start date
- Study group tracking and logs
- Satisfactory academic progress

It is likely that corresponding policy changes will be required in the academic arena as well. It will also be necessary for institutions to identify and update consumer materials (i.e., catalog, brochures, Web site, etc.), institutional policies and procedures, institutional forms (i.e., award letter, required notifications, etc.), and system technology; determine an implementation date; and notify students (i.e., mass mailing).

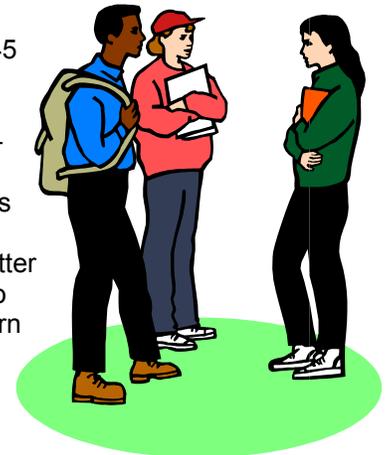
While the change in this rule is very good news, a thorough assessment of the impact and development of required changes in all policy and procedures should be completed prior to implementation.

Student Services

Adult Honor Societies Enhance Student Services

Often, adult learners are outstanding students but do not get an opportunity to participate in an academic honor society because most cater to traditional students. Alpha Sigma Lambda, Pinnacle, and Omicron-Psi—the three adult honor societies—were created to recognize adult students for their achievements. All have specific membership criteria, such as a minimum GPA, minimum credit hours, and class ranking. IPD urges you to check out the three national organizations, each of which has unique features and benefits, and select the one that best fits your students' needs.

Alpha Sigma Lambda (ASL), the oldest and largest, was established in 1945 and will award eight \$1,000 scholarships this year. These are based on leadership, academic achievement, the quality of the student's application, need, and recommendation letters. ASL has 300 chapters and provides in-depth support to start a new chapter. ASL includes class ranking in its criteria but does not require demonstrated leadership or community/campus service. In addition to the application form, scholarship applicants submit official transcripts from current institution, a personal statement, and one letter of recommendation. A selection committee is appointed by the president to determine scholarship recipients. ASL's national office is housed at Eastern Illinois University in Charleston, IL. ASL is unique among the three organizations in that they have a national conference each year at the American Council for Higher Education's Annual Conference. For more information, contact William Hine at cswch@eiu.edu or visit ASL's Web site at <http://www.alphasigmalambda.org/>. Ray Campbell is the national president of ASL and can be reached at Rwc24@drexel.edu.



Omicron-Psi (O-P) was established in 1993 and has two levels of membership—silver for those enrolled in two-year institutions and gold for those enrolled in four-year institutions. O-P has 30 chapters and provides limited support to start a new chapter. It does not charge annual chapter dues. Annual scholarships amount to 30 percent of dues. The student fee is \$25. Omicron-Psi membership criteria include class ranking, demonstrated leadership, and community/campus activities. Students who apply for scholarships must write an essay and describe their future plans for contributing to society. For further information, contact Diana Maunu at (605) 329-2496.

Pinnacle was established in 1989 by Frank Julian, professor of legal studies at Murray State University in Murray, KY, where the national office remains. Pinnacle is a non-profit organization with 200 chapters. Limited support is given to those who wish to start a chapter. The organization does not charge annual chapter dues, and annual scholarship opportunities are limited—it awards around \$200 to a few graduates each year. The student fee is \$20 and includes pins. Student membership criteria include junior status, being in the top 15 percent of the class, and a demonstration of community/campus service. For further information, contact Frank Julian at fjulian@charter.net.

(The information for this article was based on an in-depth report on adult honor societies: *Nontraditional Students Report*. (2002, April), Vol. 4, Issue 7. Alexandria, VA: LRP Publications. To subscribe to LRP or to order a copy of this issue, call (800) 341-7874, ext. 347.)

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IPD Reviews Cornerstone University's ACE Program

At the request of Dr. Robert Hagerty, Associate Vice President of Academic Programs for Cornerstone University, IPD conducted a program review for Cornerstone's Adult and Continuing Education (ACE) Division on February 4–6, 2003. Review team members were Sue Salter, IPD Corporate Vice President for Academic and Institutional Services; Deanna Boe, IPD Director of Student Services; and Dr. John Lopez, IPD Director of Institutional Research and Effectiveness.



IPD offers consultation to its partner institutions in the form of a comprehensive, on-site review of the adult program's staffing, policies, and systems. These program reviews are often used to help prepare for program growth and expansion, to analyze the effectiveness of current staffing and systems, and/or to help prepare for a regional accreditation team visit. For further information, contact Sue Salter at (480) 557-1153 or sue.salter@apollogrp.edu, or Deanna Boe at (480) 557-1088 or deanna.boe@apollogrp.edu. After receipt of the request, a review will be scheduled at a time that is convenient to the adult program dean and staff.



Enrollment Update

Ending March 2003

BSBM	546	AALX	36	BSBA	234
MSM	211	BSBA	233	MBA	144
<u>MBA</u>	<u>89</u>	<u>MBA</u>	<u>106</u>	BSBC	19
Total	1,339	Total	502	<u>Cert</u>	<u>33</u>
				Total	675
Aquinas College		Cornerstone University		Olivet Nazarene University	
ABM	156	ASB	289	BSN	39
BSBA	111	ASC	108	BSM	59
<u>BSMS</u>	<u>42</u>	BSBA	63	BBA	29
Total	309	BSM	155	AAB	84
		BSML	48	MBA	217
Averett University		<u>MSM</u>	<u>45</u>	<u>MSN</u>	<u>10</u>
ASB	384	Total	708	Total	438
BBA	685	Gwynedd-Mercy College		Shorter College	
BBE	24	ASB	230	AA/AB/AC	690
<u>MBA</u>	<u>612</u>	BSBA	125	BSBA	172
Total	1,705	BSN	11	BSM	314
		<u>BHS</u>	<u>11</u>	MBA	68
Baker University		Total	377	<u>MAOM</u>	<u>27</u>
AAB	304	Hope International University		Total	1,271
BAC	44	AAB	72	Southern Wesleyan University	
BBA	235	BSM	38	Step I	392
BSM	161	BSHD	106	Step II	271
MBA	609	AACM	50	BSM	167
<u>MSM</u>	<u>124</u>	<u>MBA</u>	<u>0</u>	BSBA	464
Total	1,477	Total	266	MSM	161
		Indiana Wesleyan University		MED	161
Belhaven College		ASB	1,580	<u>MBA</u>	<u>15</u>
BRID/AA1	126	BSBIS	226	Total	1,631
MINI/AA3	31	BSM	874	Thomas More College	
BBA	255	BSBA	358	GTWY	17
BSM	174	BSA	140	BBA	120
AA2	165	MSM	288	BBA-C	66
MBA	122	MBA	916	<u>MBA</u>	<u>107</u>
<u>MSM</u>	<u>76</u>	<u>MBA online</u>	<u>126</u>	Total	310
Total	949	Total	4,508	Wesley College	
		Medaille College		ASB	226
Benedictine University		ASB	139	BBA	130
AABA	102	BBA	282	Bridge	2
BAM	99	<u>MBA</u>	<u>134</u>	<u>MBA</u>	<u>47</u>
MED	93	Total	555	Total	405
<u>MBA</u>	<u>31</u>	Montreat College		William Penn University	
Total	325	ASB	271	GWY	0
		BBA	222	AAL	291
Cardinal Stritch University		<u>MBA</u>	<u>42</u>	<u>BAB</u>	<u>363</u>
ASB	767	Total	535	Total	654
Certificates	43	Montreat College		TOTAL: 21,684	
BSM	501	ASB	271		
BMS	189	BBA	222		
BSA	41	<u>MBA</u>	<u>42</u>		
BSBA	294	Total	535		
MBA	701				
MSM	198				
<u>MBA-H</u>	<u>11</u>				
Total	2,745				

Article Submissions

Thank you to everyone who contributed articles and information for this issue. We encourage anyone who wishes to submit articles to be included in the August 2003 issue to do so by July 15, 2003. Please e-mail your written articles in Microsoft Word to Carrie Powell at carrie.powell@apollogrp.edu.

Visit the CAAHE Web site at <http://www.caahe.org> for a calendar of CAAHE activities, an archive of past CAAHE publications, an online CAAHE Member Institution Directory, and CAAHE Services such as the CAAHE Online Booklist and the CAAHE Global Distribution Lists.

Editorial Staff

Sue Salter CAAHE Executive Director
Carrie Powell Assistant Editor

Thank you to the following individuals who contributed article information for the April 2003 issue of the CAAHE News: Jenifer Bavifard, Deanna Boe, Adrienna Frazer, Deborah Hamilton, Butch Jones, Janet Jones, Ron King, Joyce Moulis, Maxine Nelson, Judy Powell, Chris Saulnier, Cynthia Tweedell, Kristen Vedder.

The CAAHE Newsletter is produced and distributed by the Institute for Professional Development (IPD), a higher education development and management corporation that assists private colleges and universities in developing unique adult-oriented degree programs. IPD is a member of the Consortium for the Advancement of Adult Higher Education (CAAHESM).

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2003 CAAHE CONFERENCE AGENDA

Leading Through Change

Atlanta, Georgia

Wednesday, June 11, 2003

6:00 pm Dinner/Reception Hosted by IPD

Thursday, June 12, 2003

8:00 am Registration and Exhibits Open

8:00 – 8:45 am New Member Breakfast Meeting

8:00 – 8:45 am All Member Breakfast

9:00 – 9:15 am Conference Opens – Welcome and Introduction, Jan Jones, Chair

9:15 – 10:15 am Keynote Address – Dr. Jay Barbuto, Professor of Leadership Studies
University of Nebraska at Lincoln—"Building a Bridge between Leadership
and Change"

10:15-10:30 am Break

10:30-11:45 am Business Meetings:

- Student Services Commission, Nancy Atkins, Chair
- Faculty Services Commission, Barbara Kurasch, Chair
- Curriculum Commission, Linda Hauber, Chair
- Institutional Representatives Meeting, Jan Jones, Chair
- Financial Aid Commission, Lois Kelly, Chair

12:00-1:00 pm Lunch

1:15-2:30 pm Workshop Sessions

- Faculty and Study Teams: Who's Leading Whom?—Dan Crowe, Shorter College
- Managing Change in Federal Financial Aid—Kristen Vedder, IPD
- Creative Staffing to Address Student Services and Retention—Mary Sortino, Wesley College
- M MBA Tutor: A Means to Assess MBA Entry Competency—Deborah Hamilton, IPD
- The Sum of All Parts > Than the Whole—Craig Shull, Shorter College

- 2:30-3:00 pm Networking Break
- 3:00-4:30 pm Workshop Sessions
- Surviving and Thriving—Leading Change from the Dean’s Perspective—Jan Jones, Shorter College
 - Leading Your Institution in Assuring Accountability in Consumerism—Karen Blum, Apollo Group
 - Faculty Development: How to Start, How to Grow—Panel Presentation by Joan Kramer, Cardinal Stritch University; Larry Renihan, Indiana Wesleyan University; and Mary Sortino, Wesley College
 - Curriculum Writing—David Agron, Hope International
 - Student Representatives as Leadersp Nancy Atkins, Averett University; and Terri Beauregard, Baker University
- 6:30 pm Annual CAAHE Awards Banquet

Friday, June 13, 2003

- 7:30 – 8:30 am Coffee, tea and sodas available
- 8:30-10:00 am Workshop Sessions
- Managing Change in Federal Financial Aid—Kristen Vedder, IPD
 - Surviving and Thriving—Leading Change from the Dean’s Perspective—Jan Jones, Shorter College
 - The Research Component and Accountability—Doug Woundy, Averett University
 - Leading Change through Educational Technology: TBD
- 10:00-10:15 am Break
- 10:15-11:30 am Keynote Address—Bob Furnad, President of CNN Headline News (retired)
“Ethical Leadership in Challenging Times”
- 11:30-1:00 pm Brunch and Closing Celebration!!

**REGISTRATION FORM
2003 CAAHE Conference**

June 11-13, 2003
Shorter College
Atlanta, Georgia

Please complete a registration form for each person attending the conference.

Name: _____
Title: _____
Institution: _____
Email Address: _____
Daytime Phone: _____
Mailing Address: _____
City, State, Zip: _____
Special Requirements/Diet Needs: _____

Confirmation that you will or will not be attending the following events is required:

1. Wednesday, June 11: Stone Mountain 6pm–11pm (limited to CAAHE members)

Attending _____ **Not Attending** _____

2. Thursday, June 12: New Members Breakfast and Meeting (This is for first-time attendees)

Attending _____ **Not Attending** _____

3. Thursday, June 12: Paul E. Hoffner Banquet. CAAHE members may bring a guest to the dinner. The cost to bring a guest is \$50.00 per person, payable to CAAHE by May 30, 2003.

How many individuals from this registration will be attending? _____

Please fax or mail completed form by May 2, 2003 to:

Ms. Rhonda Radcliff
Director of Administration
Shorter College
School of Professional Programs
1950 Spectrum Circle, Suite A-305
Marietta, GA 30067

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